

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 17 January 2013



Hinckley & Bosworth
Borough Council

A Borough to be proud of

**To: Members of the Ethical Governance and
Personnel Committee**

Mr DW Inman (Chairman)
Mr DC Bill MBE
Mrs R Camamile
Mrs WA Hall
Mr KWP Lynch

Mr JS Moore
Mr K Morrell
Mr LJP O'Shea
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the Council Chamber on **FRIDAY, 25 JANUARY 2013 at 10.30 am** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

3. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

4. QUESTIONS

To hear any questions received in accordance with Council Procedure Rule 10.

5. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

6. SUPPORTING INFORMATION (Pages 1 - 12)

Hinckley & Bosworth Borough Council's Code of Conduct is attached as background information for complaints 2012/0002 and 2012/0003 which follow. The procedure for dealing with complaints is attached for your information.

7. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 2, 3 and 10 of Schedule 12A of the 1972 Act.

8. COMPLAINT 2012/0001 (Pages 13 - 24)

A fact finding report relating to the above complaint is attached, along with supporting information (including the relevant Parish Council's Code of Conduct).

9. COMPLAINT 2012/0002 (Pages 25 - 30)

A fact finding report relating to the above complaint is attached.

10. COMPLAINT 2012/0003 (Pages 31 - 38)

A fact finding report and associated information relating to the above complaint is attached.